



OUR SPACE. YOUR PLACE.

Westside Community Center

Room Rates and Information

Hours of Rental Operation:

Monday - Sunday: 9am - 9pm

Saturday & Sunday rentals *require a 3 hour minimum*

Call Main Office Monday - Friday, 9am - 5pm, (719) 385-7920 for more information.

Rental Information:

Rental paperwork must be filled out 10 days prior to the rental event. Deposits must be paid in full before the event can be scheduled on our calendar and the space reserved. Rental payments are due 7 business days prior to each rental date. Payments may be cash, check, or paid by Credit Card.

All Rooms:

All rooms include a sink. All classrooms have hard floors—either tile or wood—unless stated otherwise. Some rooms have access to a portable TV and DVD player upon request.

Rental Rates:

All rental rates are \$5.00 more an hour for weekend rentals. There is an *extra cost of \$25.00 for all rentals with food in the room*. At time of reservation all rooms require a \$25 deposit (unless price difference is posted otherwise).

Room Details:

WEST (MAIN) BLDG

Hughes Hall: ADA (West building) 60'x40'

Rate: \$62/hr. weekdays \$67/hr weekends \$75 deposit

Our largest and most popular space! Open space with stage and kitchenette. Includes a projector with a large screen, sound system, and microphones.

❖ Holds: 200 max; 150 w/chairs; 120 w/ tables & chairs (2-hour minimum.

3 hour minimum outside normal hours)

Upper Classroom: ADA (West building) 43'x25'

Rate: \$25/hr. weekdays \$30/hr. weekends \$25 deposit

Room connects with a small playground. Partly carpeted.

❖ Holds 35 people with tables and chairs

Farm House: (West building) 40'x37'

Rate: \$31/hr. weekdays \$36/hr. weekends \$40 deposit

Our 2nd most reserved room.

Room connects with a small playground.

❖ Holds: 50 people with tables & chairs

Community Room: ADA (West building) 27'x25'

Rate: \$25/hr. weekdays \$30/hr. weekends \$25 deposit

Has TV: VGA, HDMI and DVD/Blu-Ray. Conference table, carpeted floor and whiteboard.

❖ Holds: 25 people with tables & chairs

Connections Café: ADA (West building) 27'x25'

Rate: \$25/hr. weekdays \$30/hr. weekends \$25 deposit

Has Access to TV: VGA, HDMI and DVD/Blu-Ray. The round tables with chairs are great from small groups and presentations.

❖ Holds: 25 people tables are pre-set.

MIDDLE BLDG

Dance Room: (Middle building, 2nd floor) 44'x25'

Rate: \$25/hr. weekdays \$30/hr. weekends \$25 deposit

Large mirrors, windows, and wood floors. Portable mirrors available upon request.

❖ Holds 30 people with no tables or chairs

Loft: (Middle building, 2nd floor) 47'x28'

Rate: \$31/hr. weekdays \$36/hr. weekends \$40 deposit

Large open area with several tall windows.

❖ Holds 40 people with tables or chairs

East Classroom: (Middle building, 2nd floor) 35.5'x22'

Rate: \$25/hr. weekdays \$30/hr. weekends \$25 deposit

Has a projector with VGA input. Conference table with chairs, pool table, couches.

Meeting/lounge area

❖ Holds 20 people with tables & chairs

West Classroom: (Middle building, 2nd floor) 35.5'x22'

Rate: \$25/hr. weekdays \$30/hr. weekends \$25 deposit

Large windows, portable mirrors available upon request.

❖ Holds 20 people with tables & chairs

Teaching Kitchen: (Middle building, basement) 31.5'x16'

Rate \$31/hr. weekdays \$36/hr. weekends \$40 deposit

Refrigerator, stove, oven, dishwasher, sink, and whiteboard.

❖ Holds 15 people, tables are pre-set.

EAST BLDG

Cottage A Classroom: (East building) Room size: 25.5'x33'

Rate: \$31/hr. weekdays \$36/hr. weekends \$40 deposit

Has private entrance, off-street parking, wheelchair ramp and restrooms.

❖ Holds 35 people with tables & chairs

Cottage B Classroom: (East building) Room size: 28.5'x22.5'

Rate: \$25/hr. weekdays \$30/hr. weekends \$25 deposit

❖ Holds 20 people around table

!!! IMPORTANT !!!

No alcohol*, confetti, candles, or open flames are allowed on the premises.

No smoking within 10' of any building.

No animals are allowed in any building, except service companions.

* One day alcohol/special event permit may be requested by renter